

**Newaygo County Mental Health  
Minutes of the Regular Meeting  
November 13, 2025  
10:00 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Vice-chair Twing at 10:00 a.m. on Thursday, November 13, 2025 in the Board Conference Room.

Member Petz opened the meeting with prayer.

**Roll Call**

Members Present: Sarah Boluyt, Kathy Broome, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Wayne Mast, Michelle Petz, Helen Taube, Sue Twing

Members Excused: Ken DeLaat, Tonya Prewitt, Lori Schultz

Others Present: Jeff Labun, COO, Denise Russo-Starback, Director of Clinical Services and Shannon Woodside, recording secretary

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Mast, supported by Member Kolk, to approve the agenda as presented. No discussion; motion carried unanimously.

**Approval of Regular Minutes**

**Motion** by Member Koopmans, supported by Member Kolk, to approve the minutes of the Regular Board meeting of October 9, 2025 as presented. No discussion; motion carried unanimously.

**Directors Update**

Reviewed Director Mills written report.

**Executive Committee**

No meeting scheduled.

**Finance**

Check Register, Cash Statement, Medicaid Revenues and Medicaid Paid Eligibles were reviewed with inquiries addressed by Jeff Labun, COO.

*Resolution Authorizing Public Entity Membership in the West Michigan Health Insurance Pool*

**Motion** by Member Boluyt, supported by Member Kellerman, to approve Resolution Authorizing Public Entity Membership in the West Michigan Health Insurance Pool for a

minimum of a three-year period, and that the Executive Director and Chief Operating Officer be authorized to execute any and all necessary documents. Discussion took place; motion carried unanimously.

**Policy Committee**

**Motion** by Member Taube, supported by Member Broome, to approve revised policy and procedure 2.PNM.103 as presented. No discussion; motion carried unanimously.

**Recipient Rights**

Reviewed minutes from November 10, 2025.

Next meeting is February 9, 2026 at 10:00 a.m.

**Client Advisory Committee (CAC)**

Next meeting is January 22, 2026 at 12:30 p.m. Lunch will be at 12:00 p.m.

**Promotion & Education Committee**

No meeting scheduled.

**Mid-State Health Network (MSHN)**

No update.

**Community Mental Health Association (CMHA)**

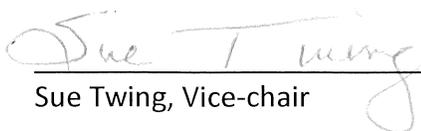
Member Kellerman reported that Alan Bolter will be Interim Director starting December 1, 2025. Fall Conference was a success with Member Taube sharing concerns regarding the use of Artificial Intelligence (AI) with no regulations.

**Communications from the Public**

No communication from the public.

**Adjournment**

**Motion** by Member Kolk, supported by Member Boluyt, to adjourn at 11:44 a.m.

  
Sue Twing, Vice-chair

  
Kathy Broome, Secretary